Dear APLS instructor team.

Thank you for agreeing to instruct on the upcoming APLS course from {day}, {course start date} – {day}, {course end date} at the {venue}, {course location}. I will be directing the course.

Please click HERE for a copy of the teaching program and allocations. The course undergoes regular review and improvement (primarily based upon candidate and instructor feedback) and this has led to a few recent changes to the course. Please ensure that you are familiar with the current online content and teaching materials / information on the APLS website, particularly related to any sessions that you have been allocated to.

If you have any concerns regarding your allocations or the content, please don’t hesitate to give me a call on – <mobile mail merge>.

We will be starting the first morning at **9:00am** with an instructor development session and REALITI updates. I hope that this will be an opportunity for all of us to share tips and tricks on many topics, including effective use of the learning conversation, REALITI simulators, etc, and to discuss recent course changes and potential areas of controversy (eg. airway rescue, massive haemorrhage, spinal immobilisation to name just a few).

I also encourage you to have a look at the [GIC pre-course online learning](https://www.apls.org.au/gic-online-learning-videos-0) where you will find videos discussing scenario teaching and debriefing and other instructor resources.

Thank you again for your contribution to the APLS community. I look forward to seeing you all soon.

Regards

{Course Director Name}

Course Director